**REQUEST FOR**

***WHO’S WHO IN MISSOURI BUSINESS EDUCATION***

**NOMINATIONS**

Please fill out the form as completely as possible, but note that you may not have anything to list on some of the items. Be sure to read the disclaimer at the bottom of this document.

You are encouraged to use the nomination form as a guide for planning the professional activities in which you choose to participate throughout your career. There are many ways to be involved at the local, district, state, or national level. Each year we induct a few more into the ranks of Who’s Who in Missouri Business Education.

**Please e-mail the completed form by May 1 to**:

Deborah Burns, Chairman

Who’s Who Selection Committee

burns.deborah@gmail.com

**2016**

FULL NAME: Click here to enter text.

E-MAIL: Click here to enter text.

HOME ADDRESS: Click here to enter text.

CITY: Click here to enter text. STATE: Click here to enter text. ZIP: Click here to enter text.

PHONE: Click here to enter text.

SCHOOL: Click here to enter text.

SCHOOL ADDRESS: Click here to enter text.

CITY: Click here to enter text. STATE: Click here to enter text. ZIP: Click here to enter text.

SCHOOL PHONE: Click here to enter text.

Submission of this form gives permission for the MBEA Who’s Who Selection Committee to investigate, in any reasonable manner, the information provided on this nomination form to verify the credibility of the facts presented.

***WHO’S WHO AWARD***

***Earned for Excellence in Missouri Business Education***

**I. PROFESSIONAL ACTIVITIES (Weight—30 Percent)**

**Current Memberships**

Business Education Related (1 pt. each, 5 max)

ISBE

MBEA

NBEA/NCBEA

Missouri ACTE (MVA) ACTE (AVA)

Delta Pi Epsilon

Other (list): Click here to enter text.

Click here to enter text.

Other Educational Organizations (1 pt. each, 5 max)

MNEA/NEA

MSTA

Phi Delta Kappa

Delta Kappa Gamma

Other (list): Click here to enter text.

Click here to enter text.

Specialty/Related Organizations (1 pt. each, 4 max)

American Accounting Assoc.

Assoc. of Teacher Educators

Intl. Assoc. for Computer Information Systems

Professional Secretaries International

Other (list): Click here to enter text.

Click here to enter text.

**Business Education Offices Held During Teaching Career**

|  |  |  |
| --- | --- | --- |
| **Office** | **Organization** | **Year** |
| LOCAL/DISTRICT (1 pt. each, 5 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| STATE (2 pts. each, 10 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
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| Click here to enter text. | Click here to enter text. | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
| **Office** | **Organization** | **Year** |
| REGIONAL (2 pt. each, 10 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| NATIONAL OR INTERNATIONAL (3 pts. each, 15 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Other Education-Related Offices Held During Career** (1 pt. each, 5 max)

List and indicate local/district, state, regional, or national (area)

|  |  |  |  |
| --- | --- | --- | --- |
| Office | Organization | Year | Area |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Business Education Committee Service During Teaching Career**

Chair=2 pts.; Member=1 pt., 5 max)

|  |  |  |  |
| --- | --- | --- | --- |
| Chair or Member | Committee | Organization | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Other Education—Related Committee Service During Career**

(Chair=2 pts.; Member=1 pt., 4 max)

|  |  |  |  |
| --- | --- | --- | --- |
| Chair or Member | Committee | Organization | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Conferences and Conventions Attended During Past Three Years** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| What | Where | When |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Earned Master’s Degree** (3 points)

|  |  |  |
| --- | --- | --- |
| Institution | Major | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Earned Specialist Degree** (6 points)

|  |  |  |
| --- | --- | --- |
| Institution | Major | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Earned Doctorate** (10 points)

|  |  |  |
| --- | --- | --- |
| Institution | Major | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Special Certifications Earned** (3 pts. each, 6 max)

Certified Public Accountant When: Click here to enter text.

Certified Professional Secretary When: Click here to enter text.

Certified Data Educator When: Click here to enter text.

List Other Certifications: Click here to enter text. When: Click here to enter text.

Click here to enter text. When: Click here to enter text.

Click here to enter text. When: Click here to enter text.

**Teaching Career Related Awards and Recognition** (1 pt. each, 5 max)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Honor | Sponsoring Organization | Year |
| Local/District | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| State | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Regional | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| National/International | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Other | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**II. SERVICE TO THE BUSINESS EDUCATION PROFESSION (Weight—20 percent)**

**Presentations at Professional Meetings**

|  |  |  |
| --- | --- | --- |
| Meeting | Topic | Date |
| LOCAL/DISTRICT (1 pt. each, 3 max) | |  |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| STATE (2 pts. each, 6 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| REGIONAL (2 pts. each, 6 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
| NATIONAL OR INTERNATIONAL (3 pts. each, 6 max) | | |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Workshops/Seminars Conducted** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| Topic | Where | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Articles Published in Professional Journals** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| Article | Publication | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Textbooks Authored/Co-authored** (3 pts. each, 12 max)

|  |  |  |
| --- | --- | --- |
| Title | Publisher | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Accreditation Body Visiting Team Member** (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| Organization | Publication | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Supervision of Student Teachers (Secondary/University)** (2 pts. each, 8 max)

|  |  |  |
| --- | --- | --- |
| Secondary School | University | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Department Chair** (1 pt. each, 2 max)

|  |  |
| --- | --- |
| School | Date |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Mentor Teacher** (2 pts. each, 8 max)

|  |  |
| --- | --- |
| School | Date |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Unpaid Curriculum Consulting** (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| School | Topic | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Other Professional Service Activities** List and explain in detail (1 pt. each, 5 max)

|  |
| --- |
| Click here to enter text. |
| Click here to enter text. |
| Click here to enter text. |
| Click here to enter text. |
| Click here to enter text. |

**III. STUDENT-CENTERED ACTIVITIES** (Weight—20 percent)

**Business Student Organizations Sponsored** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| Organization | School | Years |
| FBLA/PBL | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Non-Business Student Organizations Sponsored** (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| Organization | School | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Adviser to Student Organization State Officer** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| Organization | Officer | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Lead Chapter Adviser for Student Organization** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| Organization | Area | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**State Business Education Contest Association Chair** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| State | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**District Chair of State Business Education Contest Association** (1 pt. each, 3 max)

|  |  |
| --- | --- |
| District | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Judge Student Event Competitions** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| Organization/Event | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Other Student-Centered Activities**  List and explain in detail (1 pt. each, 4 max)

|  |  |
| --- | --- |
| Activity | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**IV. BUSINESS EDUCATION PROGRAM DEVELOPMENT (Weight—20 percent)**

**Coordinator for Supervised Business Experience Program** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| School | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Manager for Grants Received** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| Grant and Topic | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Writer of Grant Proposals** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| Grant and Topic | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Developed Curriculum at Local Level** (1 pt. each, 3 max)

|  |  |
| --- | --- |
| Topic | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Developed Curriculum at State Level** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| Topic | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**State Curriculum Committee Member** (2 pts. each, 4 max)

|  |  |
| --- | --- |
| Topic | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Attended Curriculum Seminars/Workshops** (Within past three years) (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| Topic | Location | Date |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Involved in Articulation Agreement/Program** (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| Secondary School | Post Secondary School | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Developer/Writer of Promotional Materials/Videos/Brochures** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| Item | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Developed and Implemented a New Course** (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| School | Course | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Other Activities in Business Education Program Development** List and explain in detail.

(1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| Activity | Location | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**V. COMMUNITY INVOLVEMENT (Weight—10 percent)**

**Developed/Actively Involved in School/Business Partnerships** (2 pts. each, 6 max)

|  |  |
| --- | --- |
| Name | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Advisory Committee Chair** (Within last three years) (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| School | Curriculum | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Advisory Committee Member** (Within last three years (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| School | Curriculum | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Instructor of Community Education Courses** (Within last three years) (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| School | Curriculum | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Unpaid Consultant to Business** (1 pt. each, 3 max)

|  |  |  |
| --- | --- | --- |
| Company | Topic | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Officer of Service Organization** (Within last three years) (2 pts. each, 6 max)

|  |  |  |
| --- | --- | --- |
| Organization | Office | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Member of Service Organization** (Within last three years) (1 pt. each, 3 max)

|  |  |
| --- | --- |
| Organization | Year |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Other Active Community Involvement** List and explain in detail. (1 pt. each, 7 max)

|  |  |  |
| --- | --- | --- |
| Activity | Location | Year |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
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